



**DOCTOR OF PHILOSOPHY  
IN  
CRIMINOLOGY AND CRIMINAL JUSTICE**

**ASU** School of Criminology  
and Criminal Justice  
Arizona State University

# Welcome

We invite you to look at the exciting new developments in research in ASU's School of Criminology and Criminal Justice. Faculty members in the School are leaders in their respective fields of study. Faculty are involved in important and policy-relevant research on issues such as police-community relations, use of technology by the police, mass incarceration and its consequences, racial profiling by criminal justice agencies, the response of the criminal justice system to crimes such as domestic violence and sexual assault, neighborhoods and crime, and gangs and crime. The results from these projects and related publications (books, journal articles, etc.) are incorporated into the classes we teach; they also inform policy and practice at the state, national and international levels.

In addition, the School of Criminology has a number of **Research Centers and Labs**:

**The Center for Correctional Solutions (CCS)** enhances the lives of those living and working in our correctional system.

**The Center for Problem-Oriented Policing (POP Center)** works to advance the concept and practice of problem-oriented policing.

**The Center for Public Criminology (CPC)** aims to make criminological research widely available in a form that can be used by multiple stakeholders.

**The Center for Spatial Reasoning & Policy Analytics (CSRPA)** promotes transdisciplinary approaches to problem-solving, leveraging spatial analytics, geodesign and geovisualization techniques for enhancing decision making and improving public policy.

**The Watts Family Center for Violence Prevention and Community Safety (CVPCS)** evaluates criminal justice policies and programs, with a focus on analyzing and evaluating patterns and causes of violence.

**The Developmental Etiology of Externalizing Problems (DEEP)** lab focuses the precursors and outcomes associated with the development of antisocial and substance using behaviors from childhood to adulthood.

In 2018, U.S. News and World Report ranked Arizona State University's graduate degree programs within the College of Public Service and Community Solutions among some of the best in the nation. The **ASU School of Criminology and Criminal Justice** graduate criminology program is **ranked No. 5 in the nation**. This ranking is a reflection of our dedication to graduate education, research and scholarship.

Welcome to the School of Criminology and Criminal Justice!



Dr. Michael White, Professor  
Director, Ph.D. Program  
Associate Director, Center for Violence Prevention & Community Safety

## TABLE OF CONTENTS

Program Overview	3
Admission Requirements	4
PhD Program Coursework	5 - 8
Graduate Student Policies	8 - 15
Expectations for Graduate Teaching and Research Assistants	15
Graduate College Guides & Information for Doctoral Students	16 - 20
Student Resources	21
Research Centers and Labs	24
Contact Information	25

Contact:

Shannon Stewart  
Academic Success Coordinator  
Graduate Programs  
Shannon.Stewart@asu.edu

REVISED: July 31, 2018

## PROGRAM OVERVIEW

The School of Criminology and Criminal Justice at Arizona State University offers a program of coursework and research leading to the PhD in Criminology and Criminal Justice. This program emphasizes criminal justice theory, research, and policy. The program is designed to produce highly skilled criminology and criminal justice faculty and agency researchers and administrators.

The PhD program in criminology and criminal justice is organized around five components:

- (1) a core of required courses in theory and research on crime and the criminal justice system;
- (2) a core of required courses on research methods and analytical techniques;
- (3) a elective courses on criminology, criminal justice, and related fields;
- (4) a comprehensive examination; and
- (5) a dissertation

A minimum of 84 credit hours are required to complete the degree. This includes a minimum of 72 hours of coursework and 12 hours of dissertation. A maximum of 30 hours of course work from a previously awarded master's degree or juris doctor degree may, with the approval of the graduate committee, be applied toward the doctoral program of study.

The theory and research on crime and criminal justice core includes two required courses:

- (1) Seminar on Criminological Theory; and
- (2) Seminar on Criminal Justice Policies and Practices

The research methods and analytical techniques core includes three required courses:

- (1) Advanced Research Design;
- (2) Advanced Statistical Analysis; and
- (3) Special Problems in Quantitative Methods

Elective courses may include graduate courses in criminology and criminal justice and related disciplines (e.g., sociology, political science, public administration, psychology). Students will take a comprehensive examination and will write a dissertation that reflects original scholarship and contributes to the body of knowledge in the field of criminology and criminal justice.

# ADMISSION REQUIREMENTS

Admission to the program is governed by the requirements specified by the Graduate College at Arizona State University. In addition to the basic requirements established by the Graduate College, the School of Criminology and Criminal Justice requires the following:

- An earned Master's degree or a juris doctor degree from an accredited institution. The Master's degree may be a degree in criminal justice, criminology, or another related field (e.g., sociology, political science, history, social work, public administration, psychology, or philosophy).
- Outstanding students with a baccalaureate degree may be admitted directly into the PhD program. These students' work will be reviewed after completion of 30 hours of graduate coursework. Students whose work passes the review are awarded the Master of Arts in Passing.

All applicants must submit the following admissions materials:

- An official ASU Graduate College admissions application and application fee. Please visit: <https://students.asu.edu/graduate/apply>
- A personal statement, not exceeding five pages, that describes the applicant's prior education, relevant professional experience, research interests and career goals, and that explains how the Ph.D. in Criminology and Criminal Justice will help the applicant attain his/her career goals. The statement should explicitly explain how the student's plans are consistent with the role and mission of the School of Criminology and Criminal Justice at ASU.
- A resume/curriculum vitae.
- A writing sample.
- Official GRE General Test scores (verbal, quantitative, analytical) - GRE institution code: 4007. Only test scores from within the past 5 years will be accepted. Please visit: <http://www.ets.org/gre>
- Two letters of reference from faculty members or others qualified to evaluate the applicant's academic potential for doctoral study.
- International students seeking admission to the program must meet ASU Graduate College requirements governing the admission of international students. Please visit: <http://graduate.asu.edu/admissions/international>
- Official transcripts (electronic or hard copy) from all institutions attended must be sent to ASU. Please note, ASU alumni transcripts are on file.

## Electronic Transcripts

ASU will accept the following electronic transcript services: E-Scrip, Parchment, Credentials Inc., TranscriptsPlus, and National Student Clearinghouse. Transcripts must be sent directly to [gradtranscripts@asu.edu](mailto:gradtranscripts@asu.edu) from those transcript services or from the institution that uses those services.

## OR

Hard Copy Transcripts: **If sending by U.S. Mail:**  
Arizona State University  
Graduate Admission Services  
PO Box 870112  
Tempe, AZ 85287-0112

**If sending by FedEx, DHL or UPS:**  
Graduate Admission Services  
Arizona State University  
1151 S. Forest Avenue, #SSV112  
Tempe, AZ 85287-0112



The deadline for submission of all application materials for the PhD program is **January 15th** for fall admission each year. No late applications will be accepted. The School's Graduate Admissions Committee will make recommendations for student admissions in February/March. Newly admitted students will begin taking courses in the fall semester of each year. Admission is competitive; a limited number of well-qualified applicants will be admitted each year. If more students apply than the School can reasonably accept for admission in any given year, the Committee will admit those most qualified. A small number of students may be admitted with a funding package that includes a stipend, tuition remission, and health insurance. Funded students will be assigned a research assistantship and work with an assigned faculty member for 20 hours per week.

## PHD PROGRAM COURSEWORK

### REQUIRED AND ELECTIVE COURSEWORK

The PhD in Criminology and Criminal Justice requires a minimum of 84 hours of graduate course work beyond the baccalaureate. Each student is required to complete course work in two core areas. This includes six hours of course work in theory and the criminal justice system, and nine hours of course work on research methods and analytical techniques. Elective courses comprise the remainder of the course work required for the PhD. All students must demonstrate proficiency in research and methodological skills.

The following section gives the details of the required course work for the PhD in Criminology and Criminal Justice:

#### Required Courses (15 hours)

##### Core Area I:

Theory & Research on Crime & the Criminal Justice System (6 hrs)

- CRJ 601 Seminar on Criminological Theory
- CRJ 602 Seminar on Criminal Justice Policies and Practices

##### Core Area II:

Research Methods & Analytical Techniques (9 hrs)

- CRJ 603 Advanced Research Design
- CRJ 604 Advanced Statistical Analysis
- CRJ 605 Special Problems in Quantitative Methods

#### Elective Courses and Research (27 hours)

In consultation with the Graduate Supervisory Committee, students will select a minimum of 27 hours of elective course work; this may include a maximum of 6 hours of CRJ 792 (Research). Elective course work may include courses offered by the School of Criminology and Criminal Justice and courses offered by other schools/departments at ASU. Students may take either 500-level or 600-level courses.

#### Dissertation (12 hours)

CRJ 799 Dissertation

Note: CRJ 792 (Research) may only be taken upon approval of the Graduate Supervisory Committee and the PhD Program Director. No more than six credits of CRJ 792 (Research) may be counted towards the program of study.

## SUMMARY OF MINIMUM REQUIREMENTS

**Core Area I = 6 hours**

**Core Area II = 9 hours**

**Specialty Area/Electives = 57 hours** (may include 30 hours of course work for master's degree)

**Dissertation = 12 hours**

**Minimum Total Hours Beyond Bachelor's Degree = 84**

## DESCRIPTION OF GRADUATE COURSES

Descriptions of graduate courses offered by the School of Criminology and Criminal Justice are provided below. Additional information regarding the course syllabus and course requirements can be obtained from faculty members assigned to teach the course.

### Required Courses:

CRJ 601 (3 hrs) Seminar on Criminological Theory. This course will consider historical and contemporary explanations of crime and criminal behavior. Theories covered include strain, control, cultural, labeling, conflict, as well as more recent attempts at theoretical integration and multidisciplinary integration.

CRJ 602 (3 hrs) Seminar on Criminal Justice Policies and Practices. This course will provide students with a critical understanding of responses to crime and the operation of the criminal justice system. Particular emphasis is placed on theory and research on the effectiveness of the policies and practices of the principal institutions of the criminal justice system - the police, courts, corrections, and the juvenile justice system. Additionally, philosophical and practical matters pertaining to justice and fairness in the administration of the criminal law are explored.

CRJ 603 (3 hrs) Advanced Research Design. This course will expose students to advanced topics in research design and methodology in preparation for writing the doctoral dissertation. The course will center on various research methods to address the primary research problems in the study of crime, law, criminal justice, and the impact of the criminal justice system.

---

### Elective Courses:

CRJ 501 (3 hrs) Seminar in Criminal Justice. An overview of the American Criminal Justice System with emphasis on policy issues in police, courts, sentencing, corrections, and the juvenile justice system.

CRJ 502 (3 hrs) Seminar in Criminology. Theory and research on the nature, causes and prediction of criminal behavior and criminal careers.

CRJ 503 (3 hrs) Research Methods in Criminal Justice. An introduction to data analysis and an overview of research methods used in social science research, including experimental design, survey research, field research, and evaluation research.

CRJ 504 (3 hrs) Statistical Tools for Criminal Justice. This course focuses on essential statistical analysis that can be used by persons working in criminal justice and related agencies.

CRJ 604 (3 hrs) Advanced Statistical Analysis. This course will instruct students on the use and application of advanced statistical techniques and software. Topics include: factor analysis, binary, multinomial, and ordinal logistic regression, Poisson and negative binomial models, Tobit models, and advanced OLS estimation strategies and post-estimation diagnostics.

CRJ 605 (3 hrs) Special Problems in Quantitative Methods. This course will explore advanced techniques of statistical analysis within the field of criminal justice. Topics may include: time-series analysis, structural equation modeling, hierarchical linear modeling, group-based trajectory models, structural equation models, instrumental variables, propensity score matching, and other advanced topics. It assumes that students have taken courses in basic descriptive and inferential statistics and advanced multivariate analysis of variance and regression.

CRJ 512 (3 hrs) Seminar in Policing. Review of research on policing and police organizations. Seminar examines research on police strategies and practices designed to address crime.

CRJ 513 (3 hrs) Seminar in Courts and Sentencing. An overview of theoretical perspectives and research on the courts, with a focus on prosecutorial and judicial decision making.

CRJ 514 (3 hrs) Seminar in Corrections. Theory, research, and policy issues regarding community-based and institutional corrections programs.

CRJ 515 (3 hrs) Seminar on Women and Crime. Introduces students to issues regarding women and the criminal justice system, focusing on their roles as offenders, victims, and professionals.

CRJ 516 (3 hrs) Seminar in Criminal Justice Organization and Mgmt. This course will focus on how criminal justice organizations function and are structured. Organizations in general and the theories associated with them will be examined. Effective leadership techniques and how organizations exert power will also be explored.

CRJ 517 (3 hrs) Seminar on Juvenile Delinquency and Juvenile Justice. This course will examine patterns and correlates of delinquency within the context of foundations and contemporary theories of delinquency. Research on decision making by officials in the juvenile justice system also will be reviewed.

CRJ 518 (3 hrs) Seminar on Race/Ethnicity, Crime and Justice. This course will examine theoretical perspectives and research on the overrepresentation of racial minorities as victims, offenders, and defendants in the criminal justice system.

CRJ 519 (3 hrs) Seminar on Victimization. This course examines theory and research concerning victimization and consequences of victimization for victims, society, and the justice system. Also explored are effective responses to victims' post-crime needs.

CRJ 520 (3 hrs) Seminar on Violent Crime. Examination of patterns/correlates of violent crime as well as prevention strategies and policy implications.

CRJ 521 (3 hrs) Seminar on the Nature of Crime. Examination of patterns/correlates of crime at individual, situational, and aggregate levels. Topics include defining crime, offending topologies, and criminal careers.

CRJ 522 (3 hrs) Seminar on Gangs and Crime. Theoretical perspectives and research on gangs and crime, and on the role of the community and the criminal justice system in the causes and control of gang membership and gang crime.

CRJ 524 (3 hrs) Seminar on Punishment and Society. This course will examine the fundamental philosophical principles of justice and punishment. A comparative and historical perspective will be included.

CRJ 525 (3 hrs) Seminar on Life-Course Criminology. This course will provide an intensive examination of life-course explanations of crime, the life course perspective as a theoretical orientation, and research methods used in life-course research.

CRJ 526 (3 hrs) Seminar on Theories of Crime Causation. This course will provide an overview of the major theoretical statements on crime causation, especially those explanations that focus on individual-level criminal offending.

CRJ 598 (3 hrs) Special Topics in Criminal Justice. Topics may include restorative justice, drugs and crime, community policing, community corrections, crime prevention, and legal issues.

CRJ 606 (3 hrs) Advanced Topics in Theoretical Criminology. This course will focus on criminological theory construction, historical and contemporary theoretical debates within criminology, theory testing, empirical support for theories, and theoretical integration.

CRJ 607 (3 hrs) Advanced Topics in Policing. This seminar is designed to cover the major issues related to policing and police organizations in the United States. The principal focus will be on policing and police organizations in large cities, with a focus on police organizational structure, police culture, police organizational environment, police decision making, and change in the police organization.

CRJ 608 (3 hrs) Advanced Topics in Courts and Sentencing. This course will focus on the structure, organization, and operation of the state and federal court systems in the United States. The purpose of the course is to survey recent research on the dynamics of courthouse justice--charging, plea bargaining, bail decision making, jury decision making and sentencing. The course also will examine research assessing the impact of recent reforms directed at the criminal court system.

CRJ 609 (3 hrs) Advanced Topics in Corrections. This seminar will provide a critical examination of the theoretical framework underpinning current correctional policy (institutional and community-based), as well as advanced, in-depth analyses of contemporary issues surrounding corrections.

CRJ 610 (3 hrs) Advanced Topics in Juvenile Justice. This advanced course in juvenile justice will examine the meaning of the concept of juvenile delinquency as a separate entity in the criminal justice system. Course content will consider the relationship between social attitudes and definitions of youthful law violation, and review studies on various forms of delinquency, such as drug offenses, sex delinquency, and status offenders. Students will also focus on the internal workings of the juvenile justice system.

CRJ 611 (3 hrs) Advanced Topics in Crime and Victimization. This course will examine research on criminal offending and victimization, focusing on the correlates of offending and victimization, risk and protective factors, and policies designed to reduce the impact of crime on victims.

CRJ 612 (3 hrs) Advanced Topics in Race/Gender and Crime and Justice. This course will examine the interrelationships among race/ethnicity, gender, crime and the criminal justice system. It will focus on theoretical perspectives and empirical research on racial minorities and women as victims, offenders, and criminal justice professionals.

CRJ 613 (3 hrs) Qualitative Methods. This course will provide students with an examination of the design, execution, and write-up of qualitative research. Methods of data collection including participant-observation, ethnography, and interviewing will be discussed.

CRJ 792 (1-6 hrs) Research. Independent study in which a student, under the supervision of a faculty member, conducts research that is expected to lead to a specific project, such as a dissertation, report, or publication. Assignments might include data collection, experimental work, data analysis, or preparation of a manuscript.

## PROGRAM TIMELINE

### Year One - Three

- Coursework, required and elective - 9 credits hours each Spring and Fall semester (full-time status)

### Year Two - Three

- Comprehensive Exam with two questions (Theory, Systems)
- Identify your Dissertation Committee

### Years Three- Five

- Dissertation Prospectus

Developed with the Dissertation Committee  
Includes (1) a statement of the problem; (2) a comprehensive literature review; and (3) a detailed discussion of the research design/methodology.  
Oral Defense with the Dissertation Committee and faculty.

- Dissertation

Must reflect original scholarship and contribute to the body of knowledge on criminal justice.

The Oral Dissertation Defense is open to all members of the university community. The defense engages the student and Supervisory Committee in a critical, analytical discussion of the research, the findings of the study, and implications.

## GRADUATE STUDENT POLICIES

As a graduate student in the School of Criminology and Criminal Justice, students should be aware of and observe all of the procedures and requirements outlined in the [ASU Graduate College Policies and Procedures handbook](#) and in this handbook. Students are expected to remain informed about the general policies concerning graduate studies and the specific requirements of this program. In addition, students should frequently check their MyASU account and ASU email for the most up-to-date information regarding status, holds, items to attend to and other important information.



## REGISTRATION

Each student is assigned an enrollment appointment which allows online registration for the upcoming term. An enrollment appointment is the date and time that the student can begin registering; he/she may register any time from the date of the enrollment appointment through the end of the registration period. The easiest way to add a class is by signing into My ASU, clicking on the “Registration” link in the My Classes box, and selecting “Add.” Students may add a class to their schedule up until the drop/add deadline for that class. For information about deadlines or adding a class please visit: <https://students.asu.edu/drop-add>. For registration deadlines please see the academic calendar which can be found at: <https://students.asu.edu/academic-calendar>.

## WITHDRAWALS

Students may remove a class from their current schedule by dropping/withdrawing from it up until the appropriate deadline for that class. Students can request a drop/withdrawal from a class by signing into myASU, clicking on the “Registration” link in the My Classes section and selecting “Drop/Withdrawal.”

## COURSE LOAD

Graduate student enrollment status is as follows:

Full-time	9+ credit hours
¾ time	7-8 credit hours
Half time	5-6 credit hours
Less than half time	1-4 credit hours

All teaching and research assistants must enroll for a minimum of six semester hours (no audit credit) during each semester (fall and spring) of their appointment. Enrollment in continuing registration (CRJ 795) does not fulfill the six-hour requirement. Teaching and research assistants may not register for more than 12 semester hours of course work each semester.

## PRE-ADMISSION CREDITS

Credit hours completed at ASU or from another regionally accredited US institution or international institution officially recognized by that country, before the semester and year of admission to an ASU graduate degree program, are considered pre-admission credits. With the approval of the degree program and the Graduate College, students may include a maximum of 12 graduate-level credit hours with grades of “B” or better that were not used towards a previous degree. Preadmission credits must have been taken within three years of admission to the ASU degree program to be accepted. Official transcripts must be sent to Graduate Admission Services from the records office of the institution where the credits were earned. Certain types of credits cannot be transferred to ASU. Academic credits earned at institutions other than ASU that base their credit calculation on a different scale from ASU’s are subject to conversion before inclusion on a Plan of Study. In all cases, the inclusion of transfer courses on a Plan of Study is subject to approval by the degree program and the Dean of the Graduate College. For more information about pre-admission credit please see the Graduate College handbook at <https://graduate.asu.edu/policies-procedures>.

## CONTINUOUS ENROLLMENT

Once admitted to a graduate degree program students must be registered for a minimum of one credit hour during all phases of their graduate education, including the term in which they graduate. This includes periods when students are engaged in research, conducting a doctoral prospectus, working on or defending theses or dissertations, taking comprehensive examinations, or in any other way utilizing university resources, facilities or faculty time.

Registration for every fall semester and spring semester is required. Summer registration is required for students taking examinations, completing culminating experiences, conducting a doctoral prospectus, defending theses or dissertations, or graduating from the degree program. For doctoral students to maintain continuous enrollment the credit hour(s) must:

Appear on the student's Plan of Study, OR  
Be research (CRJ 792), dissertation (CRJ 799), or continuing registration (CRJ 795), OR  
Be a graduate-level course.

Grades of "W" and/or "X" are not considered valid registration for continuous enrollment purposes. "W" grades are received when students officially withdraw from a course after the drop/add period. "X" grades are received for audit courses. Additionally, students completing work for a course in which they received a grade of "I" must maintain continuous enrollment as defined previously.

## **REQUEST TO MAINTAIN CONTINUOUS ENROLLMENT/LEAVE OF ABSENCE REQUEST**

Students planning to discontinue enrollment for a semester or more must request approval for a leave of absence. Students may petition the Graduate College for a leave of absence for a maximum of two semesters during their entire program. A petition for a leave of absence, endorsed by the members of the student's supervisory committee and the head of the academic unit, must be approved by the Graduate College dean. This request must be filed and approved before the beginning of the enrollment period in which the absence will take place.

An approved leave of absence will enable students to re-enter their program without re-applying to the university. Students who do not enroll for a fall or spring semester without an approved leave of absence by Graduate College are considered withdrawn from the university under the assumption that they have decided to discontinue their program. Students removed for this reason may reapply for admission to resume their degree program; the application will be considered along with all other new applications to the degree program.

A student with a Graduate College approved Request to Maintain Continuous Enrollment is not required to pay tuition and/or fees, but in turn is not permitted to place any demands on university faculty or use any university resources. These resources include university libraries, laboratories, recreation facilities or faculty time.

The Request to Maintain Continuous Enrollment form can be found on the Graduate College website at: <https://graduate.asu.edu/file/680>.

## **UNIVERSITY POLICY ON INCOMPLETES**

A grade of "I" (incomplete) is given by the instructor only when a student who is otherwise doing acceptable work is unable to complete a course. A "Request for Grade of Incomplete" form must be completed by the student with the understanding that the work is to be completed within one calendar year. A student does not have to reregister or pay fees for a course where a grade of incomplete has been received in order to complete the course. If the work has not been completed after one calendar year, the mark of incomplete transfers to an "I" and becomes a permanent part of the transcript. To repeat the course for credit, a student must reregister and pay fees. The grade for the repeated course will appear on the transcript but will not replace the permanent "I." Additional information regarding incomplete grades can be found at: <http://www.asu.edu/aad/manuals/ssm/ssm203-09.html>.

## **GRADUATE SUPERVISORY COMMITTEE**

During the spring semester of the first year of doctoral coursework, each student forms a graduate supervisory committee, composed of a chair and at least two members who are designated as Graduate Faculty. This committee serves as the intellectual guide for the student during the first three years of the program.

Graduate faculty can serve as dissertation committee chairs or members, formal or informal mentors, or simply offer multi-disciplinary perspectives on your research. Additional information regarding Graduate Faculty can be found at <https://graduateapps.asu.edu/graduate-faculty/degree/PPCRJPHD>.

## **PLAN OF STUDY**

During the spring semester of the first year of doctoral coursework, the Graduate Supervisory Committee will meet with the student to assess progress, and to approve the Plan of Study (POS) for the doctoral degree. Following approval of the POS, the student files the online Interactive Plan of Study (iPOS).

During each subsequent spring semester, the Graduate Supervisory Committee meets with the student to review the student's progress toward the degree. The student prepares an annual review that summarizes his/her progress toward the degree, as well as accomplishments in teaching, research, and service. The student provides a copy of the report to all committee members prior to the meeting. The Graduate Supervisory Committee's assessment of the student's progress is presented to the School's Graduate Committee for review.

## **FILING THE INTERACTIVE PLAN OF STUDY (iPOS)**

The Plan of Study (iPOS) functions as a contract between the student, the academic unit, and the Graduate College. The Plan of Study (POS) contains a list of courses which map the requirements for degree completion. The POS is submitted and revised electronically via the interactive POS system (iPOS) which can be accessed through myASU. Students must file their iPOS by the time they enroll in 50 percent of the hours required for the degree program. Any change in the plan of study must be approved by the PhD Director or the Graduate Supervisory Committee.

After the iPOS has been approved online by the School, the iPOS is routed to the Graduate College. The iPOS should list only the classes that are required to complete the degree requirements. Students should keep track of their iPOS by logging into the system at least once a semester through MyASU. Once your Plan of Study has been approved you can file electronically for course changes if you projected a course you did not take, or if you need to change the courses listed. For complete instructions on how to submit your iPOS please visit the Graduate College website at: <https://graduate.asu.edu/sites/default/files/how-to-ipos.pdf>.

Please note, your iPOS must be approved and all committee members listed before you take comprehensive exams, defend your prospectus defense, and schedule your dissertation defense.

## **MAXIMUM TIME LIMIT TO COMPLETE DEGREE**

Doctoral students must complete all program requirements within a ten-year period. The ten-year period begins with the semester and year of admission to the doctoral program. Graduate courses taken prior to admission that are included on the iPOS must have been completed within three years of the semester and year of admission to the program (previously awarded master's degrees used on the Plan of Study are exempt).

Additionally, the student must defend the dissertation within five years after passing the comprehensive examinations. Therefore, the maximum time limit is the shortest of the following:

- Time period since initial enrollment (10 year time limit); OR
- Time after passing the comprehensive exams (5 year time limit).

Any exception must be approved by the School's Graduate Committee, the head of the academic unit, and the Graduate College Dean. The Graduate College may withdraw students who are unable to complete all degree requirements and graduate within the allowed maximum time limits.

## ACADEMIC INTEGRITY

The highest standards of academic integrity and compliance with the university's Student Code of Conduct are expected of all graduate students in academic coursework and research activities. The failure of any graduate student to uphold these standards may result in serious consequences including suspension or expulsion from the university and/or other sanctions as specified in the academic integrity policies of individual colleges as well as the university.

The ASU student academic integrity policy lists violations in detail. These violations fall into five broad areas that include but are not limited to:

1. Cheating on an academic evaluation or assignment.
2. Plagiarism.
3. Academic deceit, such as fabricating data or information.
4. Aiding academic integrity policy violations and inappropriately collaborating.
5. Falsifying academic records.

## STUDENT CODE OF CONDUCT

Violations of the ASU Student Code of Conduct, other than the provision concerning academic dishonesty, are more generally considered inappropriate behavior. The Office of Student Rights and Responsibilities reviews and sanctions these matters. If a student violates both the academic integrity provision and additional provisions of the Student Code of Conduct, both the college and the Office of Student Rights and Responsibilities will review the matter. Each independently makes determinations concerning violations and appropriate sanctions.

## RESEARCH

For graduate students involved in research, there can be overlapping areas between Academic Integrity Policy violations, responsible conduct of research and research misconduct. The five areas listed above describe the kinds of Academic Integrity Policy violations and are handled under the ASU Student Academic Integrity Policy by faculty members, colleges and the provost.

If a student is working on a federally-funded research project, some of these items may also be considered misconduct in research. Misconduct is defined as:

Fabrication, falsification, plagiarism and other practices that seriously deviate from those that are commonly accepted within the academic community for proposing, conducting or reporting research. Instances of honest error and honest differences in interpretations or judgments of data are not considered misconduct. (From RSP 004: Definitions)

A student who violates both ASU's Misconduct in Research Policy and Student Academic Integrity Policy will be reviewed by both the college and the Office of Knowledge Enterprise Development's Office of Research Integrity and Assurance (ORIA). Each independently makes determinations concerning violations and appropriate sanctions.

In addition, some actions might be considered violations of the norms of responsible conduct of research, but not Academic Integrity Policy violations or misconduct in research. Many of these incidents fall into the general category of "collaborator disputes." For example, if a doctoral graduate of ASU continued a line of research begun at ASU in a new lab external to ASU, and the ASU mentor objected, generally speaking the matter would be addressed as a collaborator dispute, rather than as an Academic Integrity Policy violation or misconduct in research. Many conflicts over appropriate authorship credit on publications also fall into this area.

## **SATISFACTORY ACADEMIC PROGRESS**

All graduate students are expected to make systematic progress toward completion of their degree. This progress includes satisfying the conditions listed below. If a student fails to satisfy the requirements of their degree program and/or the benchmarks outlined below, the student may be dismissed from their program based on the recommendation of the School's Graduate Committee to the Graduate College. The Graduate College Dean makes the final determination.

- GPA (Grade Point Average) Graduate students must maintain a minimum 3.00 grade point average (GPA) to maintain satisfactory academic progress and to graduate. The minimum 3.00 GPA must be maintained on all GPA's - Plan of Study (iPOS) GPA, Overall Graduate GPA and Cumulative GPA.
- Satisfy all requirements of the graduate degree program.
- Satisfy the maximum 10 year time limit for graduation from the student's graduate degree program.
- Satisfy the maximum five year time limit for graduation after passing the comprehensive examinations.
- Successfully pass comprehensive exams, and the oral defense of the dissertation prospectus.
- Successfully complete the dissertation and dissertation defense.
- Maintain continuous enrollment throughout the degree program.

In addition, the School of Criminology and Criminal Justice requires doctoral students to obtain a grade of at least a "B" or higher in the required core courses (CRJ 601, 602, 603, 604, and 605) on the program of study.

## **ACADEMIC PROBATION**

A student will be placed on academic probation if the student fails to maintain a 3.0 or higher GPA every semester in all GPAs. The student is considered to be on academic probation until the conditions specified in the academic performance improvement plan are met and all GPAs (iPOS, Graduate, Cumulative) are above 3.00. A student will be removed from academic probation and returned to academic good standing by taking a minimum of 9 credit hours within one calendar year and obtaining a 3.00 or better in all GPAs. Course work in which a grade of I, W, X or Y is awarded cannot be included in the nine hours.

## **RECOMMENDATION FOR DISMISSAL**

A student may be recommended for withdrawal from a graduate program if one or more of the following apply:

- The student fails to increase all GPA's to a 3.0 or better by the time he/she completes a minimum of nine credit hours within one calendar year.
- The student receives a grade of D or E while on academic probation for any reason.

A student may appeal dismissal by following the College of Public Service and Community Solutions appeal process.

## **ACADEMIC GRIEVANCE POLICY COLLEGE OF PUBLIC SERVICE & COMMUNITY SOLUTIONS**

Student Academic Grievance Procedures Standing Rules (as revised by the College Assembly, April 1, 1994) for the College of Public Service & Community Solutions can be found at: <https://connect.publicservice.asu.edu/content/academic-grievance-process>.

These procedures are intended to facilitate a fair hearing of any student academic grievance issue by the College Academic and Student Affairs Committee convened to hear such grievances. When convened to hear a student academic grievance, decisions of the Committee will be by majority rule, provided a quorum (4) of the membership is present, including at least three faculty members.



Student grade appeals must be processed in the regular semester immediately following the issuance of the grade in dispute (by commencement for fall or spring), regardless whether the student is enrolled at the university. It is university policy that students filing grievances and those who are witnesses are protected from retaliation. Students who believe they are victims of retaliation should immediately contact the dean of the college or school in which the course is offered.

The Committee shall have the power and/or responsibility only to make recommendations to the Dean of the College of Public Service & Community Solutions in a hearing regarding a grade dispute, or other academic issue. Any students who believe they have a grievance should follow the process as listed below.

### **Informal Process**

1. Initially, the aggrieved student should schedule an appointment with the faculty member concerned and discuss the problem openly.
2. If this discussion does not result in a satisfactory resolution, the student may appeal to the Chair/Director of the instructor's department/school who will employ department/school approved procedures to resolve the grievance.
3. If a satisfactory resolution is not achieved, the student may confer with the Dean (or Dean's designee) who will review the case.

If the grievance has not been successfully cleared at this time, the student may request the Dean to refer the matter to the College Academic and Student Affairs Committee. The Committee will convene for the specific purpose of hearing a student academic grievance as needed.

### **Formal Hearing**

1. When the student has been referred to the Committee by the Dean, he/she must file in writing the alleged grievance statement with the Committee chair. Copies of this statement will be distributed to: committee members, the faculty member involved in the grievance, the Chair/Director of the department/school concerned, (or the appropriate committee if instructor is also the Chair/Director), and to the Dean. Within one week of the distribution of the alleged grievance statement, the faculty member involved must submit a written response to the Grievance Committee chairperson. Copies will be given to: committee members, the student involved in the grievance, the department/school Chair/Director and the Dean.
2. Within two weeks of the reply by the faculty member involved, the chair of the Committee will schedule a meeting to consider the alleged grievance. Both parties involved (student and faculty) will be expected to appear at the meeting. All parties in the grievance will have the opportunity to give their particular grievance presentations either in writing or in person.
3. All meetings of the Committee shall be closed to ensure confidentiality and to protect the rights of privacy of both student and faculty. Each party in the grievance is entitled to be accompanied by any person of his/her choosing, but that person will have no right to speak or cross examine. Their role shall be advisory only. Concerned parties may utilize witnesses for the presentation of their case. The Committee may decide that the aggrieved student, faculty involved in the grievance, and any or all witnesses be excused from certain presentations if, in the opinion of the Committee, an invasion of privacy and/or the violation of rights of specific individuals would result. Procedures for the presentation of relevant information on the part of the student, instructor, and/or witnesses will be determined by the Committee and only the committee members may ask questions of the parties involved.

4. Following final discussion of the alleged grievance, the Chair of the Committee will submit written recommendations of action (along with all supporting data) to the Dean. Copies of the recommendation only will go to the student involved, faculty involved, and the department/school Chair/Director of the faculty member involved. The recommendation will be submitted not more than one week following the final Committee hearing.
5. Final action in each case will be taken by the Dean after full consideration of the committee's recommendation. Grade changes, if any are recommended, may be made by the Dean. The Dean shall inform the student, instructor, Chair/Director, the Registrar, and the Committee of any action taken.

**For more information, please contact:**

College of Public Service & Community Solutions  
Amanda Andrew, M.A., Manager, Student Services  
Phone: 602-496-1185  
Email: [Amanda.Andrew@asu.edu](mailto:Amanda.Andrew@asu.edu)

## EXPECTATIONS FOR GRADUATE TEACHING AND RESEARCH ASSISTANTS

The teaching and research assistant/associate role is an important one to the ASU community. It provides graduate students with professional development opportunities that are unique to academia while also supporting the university's teaching, research, and service missions.

Graduate Teaching and Research Assistants (TAs and RAs, respectively) are full-time graduate students, admitted to the doctoral program, appointed on a part-time basis by Arizona State University (ASU). They must be enrolled for at least six hours of appropriate credit during each Fall and Spring semester during the appointment. Federal tax law considers TAs/RAs to be full-time students carrying out duties that enhance their professional development, under the guidance of a faculty mentor, for which they are paid a compensatory stipend. Following Arizona Board of Regents' policy, work that is primarily clerical or other work not associated with teaching or research is not appropriate for TAs and RAs.

There are two assistantship categories:

- Teaching Assistants (TAs) have a primary responsibility in an instructional capacity. Services provided by a Graduate Teaching Assistant may include lecturing, leading discussion groups, serving as assistants to laboratory classes, grading tests and papers, and assisting with the management of internet courses.
- Research Assistants (RAs) are selected for excellence in scholarship and promise as researchers. They do part-time research as a portion of their training under the direct supervision of regular faculty members.

The School of Criminology adheres to the guidelines and policies as outlined in the Graduate TA/RA Handbook which is available on the Graduate College website at: <https://graduate.asu.edu/ta-ra-handbook>.

## POLICIES AND PROCEDURES FOR RAs IN THE SCHOOL OF CRIMINOLOGY AND CRIMINAL JUSTICE

1. PhD Graduate Research Assistants in the School of Criminology and Criminal Justice will be assigned to faculty members with on-going research projects.
2. Research Assistants will be expected to play a major role in the development and implementation of the research project(s).

3. Research assignments should lead to the preparation of papers to be presented at conferences and submitted for publication. Each student with a research assignment will be expected to prepare (either as the sole author or as a co-author) papers for presentation at an academic conference. Student will also be encouraged to submit papers to refereed journals.
4. Where appropriate, students with research assignments should be involved in development of proposals for external funding.
5. The research assignment should prepare the student for researching/writing the dissertation. The student should be assigned a variety of research tasks (developing procedures for selecting a sample, designing data collection instruments, collecting data, conducting interviews, entering/cleaning data, analyzing data, writing research results). Ideally, the student will utilize the data collected for the research project for his/her dissertation.
6. Doctoral students with graduate assistantships may also serve as Teaching Assistants or Instructors.
7. The School Director and/or PhD Director may make TA/RA assignments and re-assignments whenever warranted. TA/RAs are responsible and required to fulfill their assignment throughout the semester as outlined in their appointment letter until they receive a revised letter from the School of Criminology and Criminal Justice.

## GRADUATE COLLEGE GUIDES & INFORMATION FOR DOCTORAL STUDENTS

Graduate College provides updated detailed information to graduate students with the steps required to complete their degree requirements. For School of Criminology and Criminal Justice doctoral students this includes information regarding:

- Comprehensive Exams
- Dissertation Defense
- Dissertation Format/Submission Process
- Steps Required After your defense
- Graduation Deadlines and Procedures
- How to guides

More information can be found on the Graduate College website at: <https://graduate.asu.edu/completing-your-degree>.

### Helpful Graduate Links:

- [How to use a Style Guide](#)
- [How to use the Online Format Tool](#)
- [How to Submit your Plan of Study](#)
- [How to Graduate Doctoral Degree: PhD](#)
- [How to Complete Your Thesis/Dissertation Format Review](#)
- [Graduation Deadlines and Procedures](#)

## COMPREHENSIVE EXAMINATION POLICY

The School of Criminology and Criminal Justice comprehensive examination policy is outlined below. The comprehensive examination serve two purposes. The exams are used to:

1. assess the student's ability to integrate and synthesize core knowledge in the field;
2. determine the student's preparation and readiness for dissertation research.

### Comprehensive Examination Process - Students admitted prior to Fall 2018

Students who have completed all of the required core coursework (with a B or above in each required core class) and at least 12 hours of elective course work may take the comprehensive examination. The recommended timeline for doctoral students to take the exam is in the 3rd year.

The take-home comprehensive examination is given during the early part of the fall and spring semesters. Students receive the exam questions at 8 a.m. on Friday and return their exams by 8 a.m. the following Monday. All exams are to be typed and should include appropriate citations and references.

A Comprehensive Exam Committee composed of four faculty members in the School of Criminology and Criminal Justice administers and grades the comprehensive examination. Faculty serve a two-year term on the committee, and membership rotates so that there is continuity on the committee as new members are added.

The comprehensive examination consists of four questions: two on theory and two on systems. Students select one question from each category (one theory question and one systems question). Student responses will be typed and emailed to the designated School official by the appropriate deadline. Steps will be taken to de-identify the exams before they are sent to the Comprehensive Exam Committee for grading. The page limit for the exam is 15 pages per question (30 pages total), not including references. The exam is to be prepared using APA format. Barring unforeseen circumstances, the Comprehensive Exam Committee will complete the grading of comprehensive exams within ten business days of the exam date, and the student will be notified of the results.

At least three of the four committee members must deem the student's performance to be acceptable on each question for the student to pass the comprehensive exam. Failing one or both of the two questions is considered a fail. The comprehensive examination results are considered final unless the supervisory committee and the head of the academic unit recommend and the Dean of the Graduate College approve a re-examination. Only one re-examination is permitted. A petition with substantial justification for re-examination, endorsed by the members of the student's supervisory committee and the head of the academic unit, must be approved by the Dean of the Graduate College before a student can take the examination a second time. Re-examination may be administered no sooner than three months and no later than one year from the date of the original examination. Graduate College may withdraw a student from the degree program if the student's petition for re-examination is not approved, or if the student fails to successfully pass the retake of the comprehensive examination.

Students choosing to appeal the results of their comprehensive examinations must follow the grade appeals process outlined by the College of Public Service and Community Solutions.

## Comprehensive Examination Process - Students admitted Fall 2018 or later

Students will take comprehensive exams at the end of their second year. Students are not permitted to take the comprehensive exams until they have earned a passing grade (B or higher) in the relevant core classes (CRJ 601, 602, 603). Students are eligible to take comprehensive exams upon re-taking and passing the required class. Both exams will be taken in the same week, during three-hour exam periods. There will be two separate sessions: Monday (Theories of Crime), Wednesday (Criminal Justice Policy). Students cannot split the exams, and both exams must be taken in one week.

Students can submit a written request for an early or delayed comprehensive exam. The Graduate Committee will review requests. Requests for an early exam will only be granted if a student has passed CRJ core courses - 601, 602, and 603.

Requests for a delay will only be granted if the student can demonstrate an emergency or undue hardship. Comprehensive exams will be offered at the end of each semester to accommodate re-takes and early/delayed exams that have been approved.

The Comprehensive Exam Committee will construct the questions in consultation with the assigned professor(s) for each course (CRJ 601, 602, 603). Students will be given two questions, and they will choose one. Responses can vary in length but should not exceed 10 pages (12 point font, Times New Roman, 1" margins, bibliography does not count toward page limit).

The exam will be administered in a classroom on campus. All students will take the exam in the same room, and the exam period will be three hours. Students will be permitted to use notes (there is no limit on the number of pages of notes), but no books or electronic devices (no cell phones or internet). The exam will be proctored by members of the Comprehensive Exam Committee. Student responses will be typed and emailed to the designated School official. Students will not be required to devote exam time to the creation of a Bibliography. Students will have 24 hours from the close of the exam period to submit their Bibliography to the designated School official.

The designated School official will de-identify the exams and send to the Committee for grading. Barring unforeseen circumstances, the Comprehensive Exam Committee will complete the grading of comprehensive exams within ten business days of the exam date and the student will be notified of the results.

Each tenured/tenure track faculty member will self-select to a Comprehensive Exam Area: Theories of Crime or Criminal Justice Policy. The four members of the Comprehensive Exam Committee will grade exams in their designated Exam Area. Each year, the PhD Program Director will identify additional faculty to serve as ad hoc committee members to grade comprehensive exams. Five faculty members from the appropriate Exam Area should grade each comprehensive exam.

Students must receive passing marks from three or more graders to pass the exam. If approved, a student who fails the comprehensive exam has the opportunity for one re-take. The student must re-take the comprehensive exam during the exam period of the next academic year (no sooner than three months but within one year of the failed exam). The PhD Program Director will adhere to the same process for selecting additional faculty as graders. Failing one or both of the two sections is considered a fail. The comprehensive examination results are considered final unless the supervisory committee and the head of the academic unit recommend and the Dean of the Graduate College approve a re-examination. Only one re-examination is permitted. A petition with substantial justification for re-examination, endorsed by the members of the student's supervisory committee and the head of the academic unit, must be approved by the Dean of the Graduate College before a student can take the examination a second time. Re-examination may be administered no sooner than three months and no later than one year from the date of the original examination. Graduate College may withdraw a student from the degree program if the student's petition for re-examination is not approved, or if the student fails to successfully pass the retake of the comprehensive examination.

Students choosing to appeal the results of their comprehensive examinations must follow the grade appeals process outlined by the College of Public Service and Community Solutions.



## DISSERTATION

The dissertation must reflect original scholarship and contribute to the body of knowledge on criminology and criminal justice. In writing the dissertation, students must follow the Graduate College formatting guidelines. More information about this process can be found by visiting the Graduate College website at <https://graduate.asu.edu/completing-your-degree/culminating-events>.

### THE DISSERTATION TOPIC

When the student is ready to begin the dissertation, he/she selects a Dissertation Committee which may or may not be the same as the Graduate Supervisory Committee. The Dissertation Committee will include a Chair and at least two other members. The Dissertation Committee will meet to approve the dissertation topic and the general research design and methodology that will be used to address the topic.

### THE DISSERTATION PROSPECTUS

After the dissertation topic has been approved, the student will write and subsequently defend the doctoral dissertation prospectus before the Dissertation Committee. The prospectus will consist of: (1) a statement of the problem; (2) a comprehensive literature review; and (3) a detailed discussion of the research design/methodology. The prospectus should be given to the Dissertation Committee and the PhD Director for review at least two weeks prior to the oral prospectus defense. The prospectus should be scheduled with the CCJ graduate programs advisor and School of Criminology and Criminal Justice faculty and graduate students may attend the defense.

All members of the Dissertation committee will read the prospectus and attend the defense. Because preparation of the prospectus will involve extensive work, the student is encouraged to meet informally with members of the committee in advance of the defense. The committee can either approve the prospectus as submitted or require the student to make revisions prior to approval. Upon approval, the Chair of the Dissertation Committee will submit the School's pass/fail prospectus defense form to the CCJ PhD Director and the CCJ graduate programs advisor. The advisor will submit the required approval to Graduate College who will then send a letter of candidacy to the student.

Significant changes in an approved prospectus will require the preparation of a formal prospectus addendum and subsequent review and approval by the Dissertation Committee. Failure of the doctoral dissertation prospectus oral defense is considered final unless the Dissertation Committee, the CCJ PhD Director and the Graduate College Dean approve a second proposal defense. If a petition is approved, the student must submit the new prospectus by the end of six months (the six months begins from the date that the first doctoral dissertation proposal defense was held). If the academic unit does not grant the student permission to retake the proposal defense, or if the student fails to pass the retake of the proposal defense, the Graduate College may withdraw the student from the degree program.

Students are required to register for at least one semester hour of credit that appears on the iPOS or one hour of appropriate graduate-level credit during the fall, spring or summer session in which they conduct their doctoral prospectus.

### ADMISSION TO DOCTORAL CANDIDACY

Doctoral students achieve candidacy status upon successfully defending the dissertation prospectus. Doctoral students who have been advanced to candidacy are required to maintain continuous enrollment until all degree requirements have been completed and the student graduates.

## RESEARCH INVOLVING HUMAN AND ANIMAL SUBJECTS

Dissertations that make use of research involving human subjects must be reviewed and approved by the University Human Subjects Institutional Review Board (IRB), in compliance with federal regulations. The University IRB must review and approve the proposed dissertation before data collection or recruitment of subjects is initiated. More information can be found at: <https://researchintegrity.asu.edu/responsible-conduct>.

It is very important that students check with their dissertation advisor well in advance of data collection to ensure compliance with university regulations regarding the collection of research data.

## FINAL ORAL DISSERTATION DEFENSE

The final dissertation defense is oral. The student must take the final oral defense within five years after passing comprehensive examinations. The oral defense is open to all members of the university community. Scheduled defenses are posted on the Graduate College website and announced and/or posted in prominent places in the School of Criminology and Criminal Justice.

Oral defenses will be held on the ASU campus during regular business hours and the room for the defense must be scheduled through the School of Criminology and Criminal Justice before scheduling the defense through myASU. At least 50% of the student's Dissertation Committee must attend the oral defense in person. The remaining Committee members may attend by phone or SKYPE. (When there are sound educational reasons for holding a defense under different circumstances, the student should contact the Graduate College for approval prior to scheduling the defense.)

The oral defense engages the Dissertation Committee and the student in a critical, analytical discussion of the research and findings of the study, as well as a review of the relation of the dissertation to the specialized field in which it lies. Committee deliberations and the final vote are conducted in closed session.

The Dissertation Chair will receive the Pass/Fail form via email prior to the defense date, and is responsible for taking the form to the defense. Once the defense is completed, the Dissertation committee will choose one of the four options below:

1. Pass: Only minor format corrections need to be made (e.g. typographic errors, pagination).
2. Pass with Minor Revisions: Extensive format/editorial corrections and/or minor substantive changes need to be made (e.g. rewrite some text, correct grammatical errors).
3. Pass with Major Revisions: Extensive substantive changes need to be made (e.g. chapter rewrite).
4. Fail: The overall execution of the study is flawed or the candidate's performance in the oral examination is seriously deficient.

The Dissertation Chair will ensure the Pass/Fail form has all the required signatures of the student's chair and all committee members. The Dissertation chair/co-chair or graduate support staff will email the Pass/Fail form to Graduate College within 10 days of the defense.

## FINAL STEPS IN THE DISSERTATION PROCESS

The last steps in the process after the defense are as follows:

- Complete format and committee revisions
- Final signed Pass/Fail form is submitted to Graduate College by final deadline
- Submission of final document to UMI/ProQuest

Students should refer to the Graduate College deadlines as they become critical at this step in the graduation process. If a student misses any deadlines, the graduation date will be deferred to the next semester. The graduation deadlines are available on the Graduate College website at: <https://graduate.asu.edu/completing-your-degree/deadlines>.

# STUDENT RESOURCES

## Academic Resources

### Graduate Resources

<https://students.asu.edu/graduate/resources>

### Academic Integrity

<https://graduate.asu.edu/academic-integrity>

The ASU Academic Integrity Policy explains student obligations and responsibilities regarding academic integrity.

### Disability Resource Center

<https://eoss.asu.edu/drc>

The Disability Resource Center provides services to qualified students with disabilities on all ASU campuses. For convenience, students will find offices located at the Downtown, Polytechnic, Tempe, and West locations.

### Graduate Academic Support Center

<https://tutoring.asu.edu/student-services/graduate>

UASP academic support for graduate students offers a dynamic, supportive learning environment and programs for ASU graduate students enrolled in any graduate degree program.

### Graduate Writing Centers

<https://tutoring.asu.edu/student-services/writing-centers>

Tutoring and other resources are available for graduate students. In addition, throughout the fall and spring semesters, the Graduate Writing Centers will host special workshops and webinars on writing in graduate school.

## Health and Wellness Resources

### Campus Safety

<https://eoss.asu.edu/DOS/safety>

ASU is committed to providing a safe, healthy, and secure environment. The university offers education and multiple resources to ensure that all members of the university are safe and secure.

### Counseling Services

<https://eoss.asu.edu/counseling/services/consultations>

ASU Counseling Services offers confidential time-limited professional counseling and crisis services for students experiencing emotional concerns, problems in adjusting, and other factors that affect their ability to achieve their academic and personal goals.

### Devils 4 Devils

<https://eoss.asu.edu/devils4devils>

Devils 4 Devils provides an opportunity for ASU Students to make positive change in the lives of others, build helping-skills and ensure that ASU is an inclusive and supportive community.

### Health Services at ASU

<https://eoss.asu.edu/health>

ASU Health Services is dedicated to the well-being and educational success of each individual student by providing high quality health care that is accessible, affordable, and compassionate.

### Live Well @ ASU

<https://wellness.asu.edu/>

Live Well @ ASU empowers the Sun Devil community to achieve a healthy lifestyle through four foundational elements: Live, Feel, Learn and Engage. The information, resources and involvement opportunities found in each element are designed to positively impact academic performance, personal well-being and assist students in reaching their full potential.

## **Student Organizations and Clubs**

<https://eoss.asu.edu/clubs>

Students can get involved in the community and university through a variety of student organizations and clubs.

## **Sun Devil Fitness**

<https://fitness.asu.edu/>

ASU's Sun Devil Fitness enhances the ASU experience by providing programs, services and facilities that promote healthy lifestyles, build community and enable student success. Sun Devil Fitness offers a variety of recreation, fitness and sport opportunities that include intramurals, group fitness, personal training, sport clubs and instructional classes.

## **Professional Development Resources**

<https://graduate.asu.edu/professional-development>

## **Graduate College Mentoring Network**

<https://graduate.asu.edu/professional-development/mentoring>

At ASU one of the most essential elements of a quality graduate education is the opportunity it offers for connection – to a diverse graduate population, to broader communities of practice and resources, and to faculty and professional worlds. Mentoring offers this connection, providing graduate students with both interpersonal support and academic or career-focused guidance needed to successfully integrate interpersonal and academic identities and navigate career pathways.

## **Graduate & Professional Student Association (GPSA)**

<http://gpsa.asu.edu>

GPSA is a graduate student organization that is dedicated to the advocacy, support, and unity of graduate students. GPSA offers several resources for graduate students including travel and research funding opportunities.

## **Preparing Future Faculty and Scholars (PFx)**

<https://graduate.asu.edu/professional-development/pfx>

Stemming from the nationally recognized Preparing Future Faculty (PFF), and the more recently developed Preparing Future Scholars (PFS) professional development programs, Preparing Future Faculty and Scholars program provides doctoral students, MFA students, and postdocs with an overview of the requirements, career development skills, and plan stratagems necessary for a competitive career.

## **The Versatile PhD**

<https://graduate.asu.edu/professional-development/versatilephd>

The Versatile PhD is a web-based resource for members of the ASU graduate community interested in exploring non-academic career options. The Versatile PhD consists of a supportive online community that is free as well as a premium content area. The Graduate College office has purchased a subscription to the premium content area to provide access to both.

## **DOWNTOWN CAMPUS STUDENT RESOURCES**

Located in Arizona's capital, ASU's Downtown Phoenix campus provides a multitude of academic and professional connections for students. Learning takes place in contemporary classrooms and research centers throughout campus buildings integrated into Phoenix's iconic architecture, incorporating the historic U.S. Post Office building and modern-day landmarks such as the Walter Cronkite School of Journalism and Mass Communication and the Arizona Center for Law and Society.

Students have access to first-class fitness facilities, performing arts and cultural venues, and major sports events. This professional, fast-paced downtown is also a transit network hub that includes light rail and connections to other ASU campuses and points of interest throughout metropolitan Phoenix. For more information about events and activities in downtown Phoenix please visit: <http://dtphx.org/>.

### **ASU Bookstore**

<https://www.bkstr.com/arizonastatestore/home/en>

### **ASU Downtown Campus Library**

<https://lib.asu.edu/downtown>

The ASU DPC library includes a computing site with over 45 laptops for student, faculty, and staff use, and several types of study spaces (including common, quiet and silent study zones and private and group study rooms). The Downtown Phoenix Campus Library provides access to books and other research resources focusing on materials of particular interest to majors in the anchor fields taught at the Downtown campus.

### **Financial Aid**

<https://students.asu.edu/contact/financialaid>

Graduate students seeking loans or financial aid counseling should contact the ASU Student Financial Aid Office directly.

### **ASU Scholarship Search: <https://scholarships.asu.edu/>**

Graduate College Fellowships: <https://graduate.asu.edu/pay-for-college>

### **Parking and Transit**

<https://cfo.asu.edu/transportation>

### **Campus Shuttles**

<https://cfo.asu.edu/shuttles>

ASU intercampus shuttles transport students, faculty and staff between the Downtown Phoenix, Polytechnic, Tempe and West campuses.

### **Parking on Downtown Campus**

<https://cfo.asu.edu/pts-parking-downtown>

Students may purchase annual and semester permits. Sun Devils who choose not to purchase a permit, as well as campus visitors, may use various daily and hourly parking options.

### **Public Transit**

<https://cfo.asu.edu/transit>

Several public transportation options are available to students across the ASU campuses. City buses and light rail, discounted transit passes, Eco-Passes and car-sharing allow Sun Devils to travel quickly, easily and affordably throughout the greater-Phoenix area.

### **Student Accounts**

<https://my.asu.edu>

Students will be issued an ASURITE ID to access myASU which is the University's secure, real-time website that provides access to student records and resources. In order to login to myASU and take advantage of its many uses, including class registration, making payments, and changing contact information, the ASURITE ID must be activated. If assistance is required, students can contact ASU Help at 1-855-278-5080 or <http://help.asu.edu>. Once the ASURITE account is active, students may logon to myASU at <https://my.asu.edu> to access student resources. In addition, students must have an active ASU e-mail account as this is the university's primary means of communication. Students should access their ASU email, or forward it to an account they check frequently, on a regular basis.

### **Sun Card**

<https://cfo.asu.edu/cardservices>

Students may choose between the Pitchfork ID, complete with Sun Devil Checking exclusively from MidFirst Bank, or the basic Sun Card to use as their official university ID card. Students can visit the downtown campus MidFirst Bank in person or complete the process online.



## SCHOOL OF CRIMINOLOGY RESEARCH CENTERS AND LABS

### **Center for Correctional Solutions** (<https://ccj.asu.edu/content/center-correctional-solutions>)

The Center for Correctional Solutions (CCS) enhances the lives of those living and working in our correctional system. We span the boundary between those who serve in corrections and those who are served. The goal: a just and fair approach to corrections that repairs harm, restores people, and promotes public safety.

### **Center for Problem-Oriented Policing** (<https://popcenter.asu.edu/>)

The Center for Problem-Oriented Policing (POP Center) works to advance the concept and practice of problem-oriented policing in open and democratic societies by making readily available information about ways in which police can more effectively address specific crime and disorder problems.

### **Center for Public Criminology** (<https://ccj.asu.edu/cpc>)

The Center for Public Criminology (CPC) aims to make criminological research widely available in a form that can be consumed and used by multiple groups, including scholars, policymakers, practitioners, elected officials, and the general public.

### **Center for Spatial Reasoning & Policy Analytics** (<https://publicservice.asu.edu/csrpa>)

The Center for Spatial Reasoning & Policy Analytics (CSRPA) promotes transdisciplinary approaches to problem-solving, leveraging spatial analytics, geodesign and geovisualization techniques for enhancing decision making and improving public policy.

### **Center for Violence Prevention and Community Safety** (<https://cvpcs.asu.edu/>)

The Watts Family Center for Violence Prevention and Community Safety (CVPCS) specifically evaluates policies and programs, analyzes and evaluates patterns and causes of violence, develops strategies and programs, develops a clearinghouse of research reports and "best practice" models, educates, trains and provides technical assistance, and facilitates the development of and construction of databases.

### **Developmental Etiology of Externalizing Problems Lab** (<https://ccj.asu.edu/content/deep-lab>)

The Developmental Etiology of Externalizing Problems (DEEP) lab focuses the precursors and outcomes associated with the development of antisocial (e.g., violence, theft) and substance using behaviors from childhood to adulthood, as well as evaluating the impact that early psychosocial interventions can have on these problems.

## CONTACT INFORMATION

Arizona State University, Downtown Campus  
School of Criminology and Criminal Justice  
411 N. Central Ave. UCENT Bldg., Suite 600  
Phoenix, AZ 85004  
Phone: 602-496-2356  
Fax: 602-496-2366  
Email: [gradsccj@asu.edu](mailto:gradsccj@asu.edu)

## PROGRAM DIRECTOR

Dr. Michael D. White, Professor  
Director, Ph.D. Program in Criminology and Criminal Justice  
Assoc. Director, Center for Violence Prevention & Community Safety  
Honors Faculty, Barrett, The Honors College  
Phone: 602-496-2351  
Email: [mdwhite1@asu.edu](mailto:mdwhite1@asu.edu)

## GRADUATE ADVISING

Shannon E. Stewart, Academic Success Coordinator  
Graduate Programs Advising  
Phone: 602-496-2365  
Email: [shannon.stewart@asu.edu](mailto:shannon.stewart@asu.edu)

## FACULTY

Faculty contact information along with curriculum vitas, profiles and research interests can be found on our CCJ faculty webpage at: <https://ccj.asu.edu/about-us/faculty>. Faculty areas of expertise and research are as follows:

- Childhood Conduct Disorders
- Children and the Law
- Community and Institutional Corrections
- Community Policing and Problem-Oriented Policing
- Constitutional Criminal Procedure
- Crime Analysis
- Criminal Justice Policy
- Criminology in Developing Nations
- Effects of Race, Ethnicity & Gender on Sentencing
- Fraud Victimization
- Gangs
- Gender & Crime
- Immigration, Crime, and Social Justice
- The Insanity and Diminished Capacity Defenses
- Juvenile Court Processes
- Legal Psychology and Legal Socialization
- Neighborhoods, Crime, and Disorder
- Organizational Leadership
- Police Use of Force
- Police and Technology
- Prisoner Reentry and Reintegration
- Psychopathy and Criminal Offending
- Sentencing and Plea Bargaining
- Sex, Sexuality, Law, and Justice
- Social Control
- Sociology of Punishment
- SuperMax Prisons
- Victimization
- Violence and Violent Crime