



# Alpha Phi Sigma Fall 2018

Enrollment Period Sunday July 1, 2018 – September  
10, 2018

# Please Read

Thank you for your interest in applying to *Alpha Phi Sigma: The National Criminal Justice Honor Society*! We definitely rely on our members to keep our organization afloat so we truly thank you for your interest and support. In order to be considered for this Honor Society, you will need to complete the following:

- An application packet
- Background questionnaire
- Submit a copy of your current unofficial transcripts
- Submit \$120.00 member dues
- \*Applications will only be received from [July 1, 2018 – September 10, 2018](#). We intend to review a majority of the applications after the September 10<sup>th</sup> deadline, however, the earlier you submit your information, the sooner you will receive a decision 😊
- All applications will be initially reviewed by the members on our Executive Board, however, once completed, further review will be conducted by our Headquarters' office.
  - Please allow at least 3-4 weeks before you receive a decision on your membership status – we will contact you via email to inform you of the decision.

# How to find your GPA

- Access your DARS (Degree Audit Report) where you can find your cumulative and CRJ GPA
  - If you are a newly admitted undergraduate student for the Fall semester, your DARS audit becomes accessible around April 1st by following the instructions below.
  - As a current ASU undergraduate student, you can find your DARS report online:
    1. Sign in to [My ASU](#) using your ASURITE User ID and password
    2. In the “My Programs” box, under the Programs tab, click on “Degree Progress”
    3. Click on “Degree Audit (DARS)”
    4. Click on “Request New Degree Audit”
    5. Select “Run Default Programs Listed”
    6. Click “Submit a New Audit”
    7. While your new audit is pending, it will appear in the Audits in Queue box
    8. When your new audit is available to view, it will appear in the “Degree Audits Completed” box and you may click on “Open Audit”

# Complete the application and additional materials

- Download the application/background questionnaire
- The application will need to be completed in its entirety along with the background questionnaire. Incomplete or illegible applications will not be accepted.
- Download a copy of all unofficial transcripts
- You must send your application and the background questionnaire via email to [alphaphisigma.asu@gmail.com](mailto:alphaphisigma.asu@gmail.com) AND submit a hard copy via mail or drop off to the ASU CCJ Department along with your \$120.00 membership dues. Forms of payment include money orders, personal checks, or cashier checks.
- Mailing address


*Arizona State University*



*Attn: Alpha Phi Sigma*







*411 N. Central Ave, Suite 600*


*Phoenix, AZ 85004*

# Electronic received application example

**Alpha Phi Sigma Membership Application** 

Inbox x Follow up/Secretary x  

 **Prince**   @hotmail.com> Sep 3   

to me 

To whom it may concern:

My name is Prince current and local MA in Criminal Justice online student at ASU. Attached is my application and unofficial transcript for membership into Alpha Phi Sigma.

Best,

Prince

**2 Attachments** 